

A close-up portrait of a woman with dark hair, wearing a purple graduation cap with a tassel and a purple gown. She is smiling warmly at the camera. The background is dark and out of focus, showing other graduates in purple gowns.

MVLA
ADULT SCHOOL

MOUNTAIN VIEW LOS ALTOS
ADULT SCHOOL

ANNUAL REPORT 2022 - 2023

**Presented by
MVLA Adult School Leadership Team
March 4, 2024**



Agenda

- MVLA Adult School Overview
- WASC Schoolwide Goals
- Review of 2022-23 School Data
- Student Performance Data and Current Progress & Priorities by Program
- Student Support Services
- Student Success Story
- Fiscal Solvency
- Looking Ahead

MVLA Adult School Mission Statement

MVLA Adult School is committed to serving adult learners who will gain the knowledge, skills, and proficiency necessary to achieve personal goals in employment, secondary education, and English language skills in order to become self-reliant and productive members of the community.

Schoolwide Learner Outcomes

STUDENTS WILL:

- Set goals and progress towards them
- Achieve a measurable increase in knowledge, skills and proficiency in their goal area
- Be able to apply knowledge, skills and proficiency to employment and continuing education



MVLA Guiding Principles

MVLA FRAMEWORK FOR STUDENT SUCCESS

**Student
Success**

School Site Goals

WASC, CAEP, WIOA

**District Goals:
Academic Excellence
Professional Learning
Parent/Community Engagement
Wellness**

MVLA Board of Education Goals

EQUITY



WASC Schoolwide Goals

Accreditation Cycle

- 1 IMPROVE**
 the systematic integration of instructional technology in the classroom
TO PROVIDE
 program-specific equipment, software, training and instructional support to improve student learning outcomes
- 2 INCREASE**
 schoolwide professional development opportunities
TO PROVIDE
 struggling students with more individualized instructional support to improve student learning outcomes
- 3 INCREASE**
 tutoring opportunities for ESL, ABE, and CTE students
TO PROVIDE
 teachers with increased instructional strategies to improve student learning outcomes

WASC SCHOOLWIDE ACTION PLAN ACCOMPLISHMENTS (SIX-YEAR CYCLE)

TECHNOLOGY INTEGRATION

ALL academic programs have successfully integrated instructional technology through upgraded projection and audio systems, Google Classroom, E-testing, E-textbooks, online resources, tools, and assessments

PROFESSIONAL DEVELOPMENT

Expanded schoolwide and program staff in-services and training, Focus on SLO analysis to identify critical learner needs and address them as evidenced in school wide student performance data

TUTORING

Established a tutoring center, expanded tutoring hours (morning/afternoon/evening), expanded tutoring to ALL programs, Embedded tutors in CTE

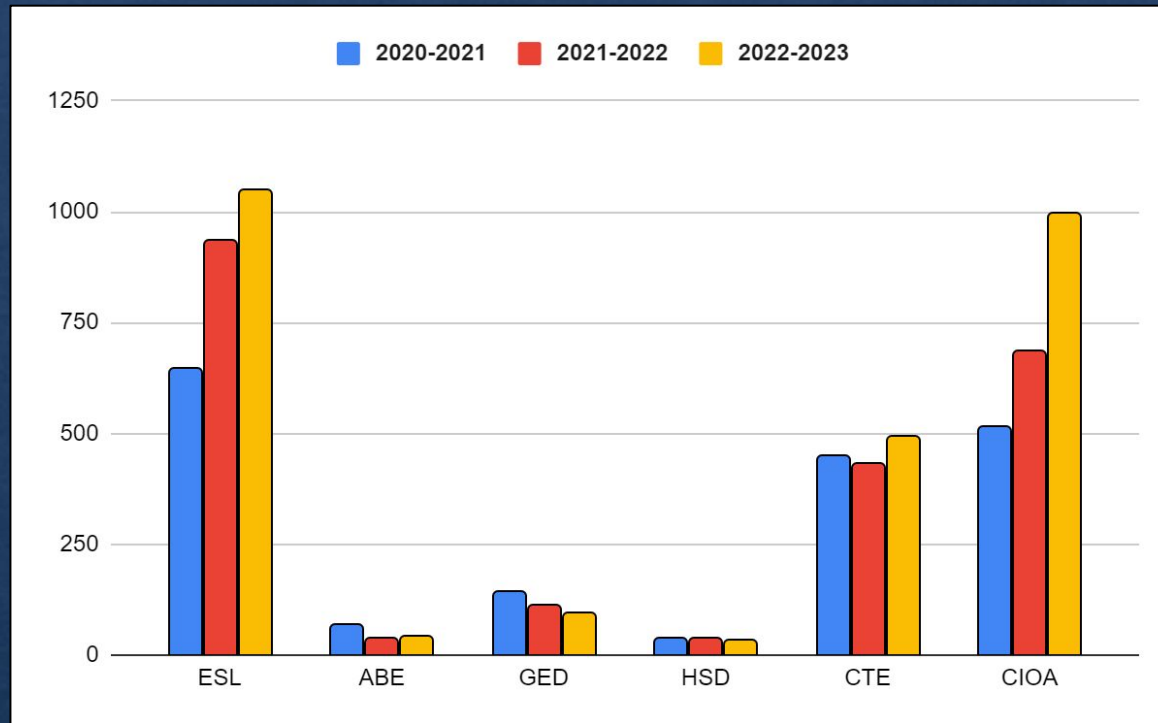
MVLA ADULT SCHOOL'S ACCREDITATION CYCLE



WASC Schoolwide Action Plan Accomplishments (Six-year Cycle)

- **Technology Integration**
 - ALL academic programs have successfully integrated instructional technology through upgraded projection and audio systems, Google Classroom, E-testing, E-textbooks, online resources, tools, and assessments
- **Professional Development**
 - Expanded schoolwide and program staff in-services and training, Focus on SLO analysis to identify critical learner needs and address them as evidenced in school wide student performance data
- **Tutoring**
 - Established a tutoring center, expanded tutoring hours (morning/afternoon/evening), expanded tutoring to ALL programs, Embedded tutors in CTE

MVLA Adult School Programs Enrollment Trends (Unduplicated)



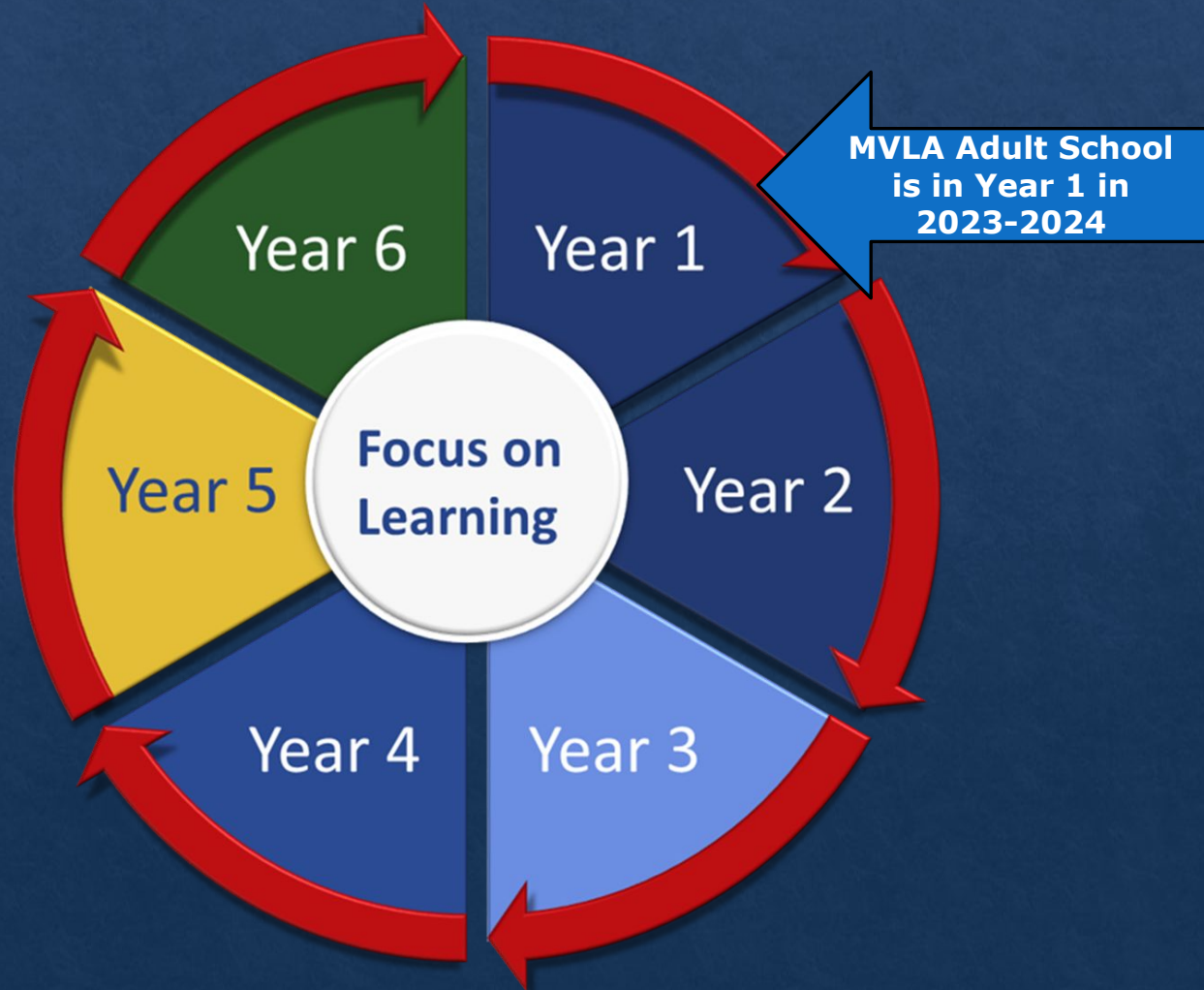
Overall duplicated enrollment for 2022-2023 was 5,629. Unduplicated enrollment by Adult Education Programs from 2021-2022 to 2022-2023 showed an overall increase of nearly 13% in ESL. There was a slight decrease in ABE, GED, and HSD enrollments. CTE enrollments increased by over 14%. Non-academic / fee-based programs increased enrollment by 45%.

2022-2023 Notable Achievements



- 91-96% pass rate of students taking the Nationally Certified Nursing Assistant (CNA) Written and Skills examination. CNA students scored 7% higher than the national average on both the written and skills examinations.
- MA pass rates remained high in nationally certified examinations, exceeding the national average by 32%.
- MVLA Adult School was awarded the maximum six year accreditation renewal.

MVLA Adult School's Current Accreditation Cycle



WASC GOALS 23-29

1. ASSESSMENT

IDENTIFY AND USE assessment results to make improvements to classes and programs

2. ALIGNMENT

ENSURE COURSE competencies reflect the latest standards and align student learning outcomes across all programs and classes

3. SUPPORT

INCREASE STUDENT awareness and access to support services to promote equitable outcomes

ESL/Citizenship in Action



All ESL students are now testing with a new online eTest series



Intermediate High ESL class collaborates with a Medical Assistant class



Students studying to pass the U.S. Citizenship interview



Intermediate Low ESL students practice job interview questions

English as a Second Language (ESL) / Citizenship Highlights (2022-2023)

- **Increased attendance and enrollment** – 13% increase in enrollment with notably large numbers of beginning-level students.
- **Teacher support and PD** – Training focused on evidence-based reading instruction. ESL Department established exit goals for reading skills and academic vocabulary.
- **Student access to technology** – All 6 levels of ESL gained access to devices to use for assessment and in-class activities.
- **Placement** – Designed new student intake system that includes orientation, CASAS eTesting, writing sample and interview.



ESL students taking
CASAS eTest on new
Chromebooks

ESL Current Priorities and Progress

Current Priorities	Progress
ASSESSMENT <ul style="list-style-type: none">Understand and incorporate new, standards-aligned CASAS STEPS seriesUse post-test results from CASAS STEPS to inform instructionIncorporate writing assessments in upper levels of ESL	<ul style="list-style-type: none">Full program-wide adoption of online CASAS STEPS testing for placement of incoming students into six levels of ESLCASAS STEPS eTests implemented across all levels to monitor student learning gains (pre- and post-testing)Beginning-of-the-year writing prompts administered to ESL levels 4-6. End-of-year prompts will be used in May 2024 to measure progress
ALIGNMENT <ul style="list-style-type: none">Use English Language Proficiency Standards (ELPS) and leveled exit goals (writing, tech, academic vocabulary/reading) to update course outlines by June 2024	<ul style="list-style-type: none">Four teachers attended CALPRO ELPS training October-November 2023 to gain a better understanding of the most current ESL standards.Staff collaborating at fall, winter, and spring in-services to apply understanding of ELPS into curriculum and instruction
SUPPORT <ul style="list-style-type: none">Collaborate with Tech Advocates and transition team to provide ESL students with information about available services in the school and community and who to contact for assistance	<ul style="list-style-type: none">Coordinated schedule with Tech Advocates and Transition Adviser to better promote servicesTech Advocates and Transition Adviser visited all ESL classes in Fall 2023 to publicize services, including one-on-one appointments, workshops, and schoolwide career fair

HSD/GED in Action



Graduation in June 2023



GED student receives tutoring in Science



GED AM teachers with students



Adult School students attending the LA Kiwanis Scholarship Luncheon

High School Diploma/GED Highlights (2022-2023)

- **Student achievement** - Served 26% more senior high school students than the previous year. These students were mostly fulfilling their Health requirement before graduation.
- **Scholarships** - The Los Altos Kiwanis Club awarded two GED students with scholarships to continue their education at a local community college.
- **2023 Summer School** - 73% of students who enrolled in summer school completed their course. More sections were added in Session 2 to meet demand.



ASE Current Priorities and Progress

Current Priorities	Progress
ASSESSMENT <ul style="list-style-type: none">Establish a formal referral process for students needing additional academic support to advance their goalsPrioritize time for ASE department to review assessment results by incorporating it into the annual program calendar	<ul style="list-style-type: none">Upon referral, provide tutors with assessment results, i.e. GED score report and/or classwork to guide tutors on how to support studentsAllocated time at monthly staff meetings for teachers to share student data and class analytics
ALIGNMENT <ul style="list-style-type: none">Update GED and HSD official course outlines to reflect current standardsAlign Pre-GED learning outcomes with GED learning outcomes	<ul style="list-style-type: none">In the process of updating course information sheet for GED, Pre-GED, and HSD courses on EdgenuityEstablished criteria for how Pre-GED students will transition to GED, utilizing learning outcomes at each level
SUPPORT <ul style="list-style-type: none">Conduct student survey to assess effectiveness of tutoringConduct tutor survey about needs or resources to improve effectiveness of services	<ul style="list-style-type: none">Created a draft of student survey and tutor survey on Google FormsDetermining when and how often to conduct the surveys

CTE in Action



Medical Assistant -
Spring-Summer 2023 Cohort



Next Eye Care Technician Cohort
starts March 2024



Certified Nursing Assistant -
Summer 2023 Cohort



CNA Student Volunteers at Assembly
Member Marc Berman's Family Health
& Wellness Fair

Career Technical Education (CTE) Highlights (2022-2023)

- **NCCT Exam Excellence:** Students in the Medical Records Specialist (MRS) program achieved a 94% pass rate on the NCCT Exam for Fall 2022. This score highlights the high-quality education and rigorous training provided in this field.
- **CNA Program Retention and Completion:** The Certified Nursing Assistant (CNA) program achieved an overall pass rate of 96% in skills, and 91% in written.
- **CTE's First IET Class Completion:** Winter 2022 marked the successful completion of the first Integrated Education and Training (IET) class at MVLA Adult School. This Advanced ESL Writing and Word Processing class set a promising precedent for future IET courses. ESL students who completed this course earned college credit.



CNA students and instructors showing pride in course completion



Medical Records Specialist graduates celebrating their success

CTE Current Priorities and Progress

Current Priorities	Progress
ASSESSMENT <ul style="list-style-type: none">MA - Create detailed rubrics for each skill students are required to master to provide students with immediate feedback for improvementCNA - Update all the assessments to be in alignment with CDPH and Credentia (new certifying body for state licensure)IT - Establish new Web Development pathway by aligning outcomes for each course	<ul style="list-style-type: none">Successfully developed rubrics on which students are assessed on in the MA programAdding new test banks to CNA Google Classroom to further support students and to foster alignment between day and evening programsAllocated time for IT staff to meet, collaborate and align outcomes for Web Design, Amazon Web Services (AWS), and Python programming classes
ALIGNMENT <ul style="list-style-type: none">MA - Review and revise current MA curriculum to ensure alignment with NCCT Jan 2024 Exam UpdateCNA - Review and revise current CNA and HHA curriculum to ensure alignment with Credentia and CDPH Jan 2024 Curriculum Renewal standards	<ul style="list-style-type: none">Currently comparing the old and new NCCT exam competencies to identify any shifts or updates in content emphasisCurrently revising and updating CNA test banks to reflect the most current and relevant content in accordance with Title 22 CDPH-approved modules to better prepare students for certification examinations required for state licensure
SUPPORT <ul style="list-style-type: none">Coordinate tutoring services (academic support), resume workshops, externship application, job placement	<ul style="list-style-type: none">Currently expanding online tutoring and monitoring services to support CNA and MA studentsTracking tutoring participation hours and progressCommitted to delivering essential career development resources, including resume workshops, exam registration workshops, externship applications, and job placement assistance

Transition & Career Services



- Individual Appointments
- Targeted Career Workshops
- Community & Consortium Events
- College Dual Enrollment
- Noncredit Class Registration



- Annual Career Fair
- College Field Trip
- College Application Workshops
- Evening Employer Tabling
- Transitions Newsletter
- Alumni Engagement

Tutoring (2022-2023)

ESL Expanded academic support for morning, afternoon, and evening classes.

GED Increased academic support for evening classes through small group and 1:1 tutoring sessions.

CTE Provided embedded tutoring to support healthcare classes.

STUDENT PARTICIPATION

**ESL WRITING
TUTORING
318 Hours**

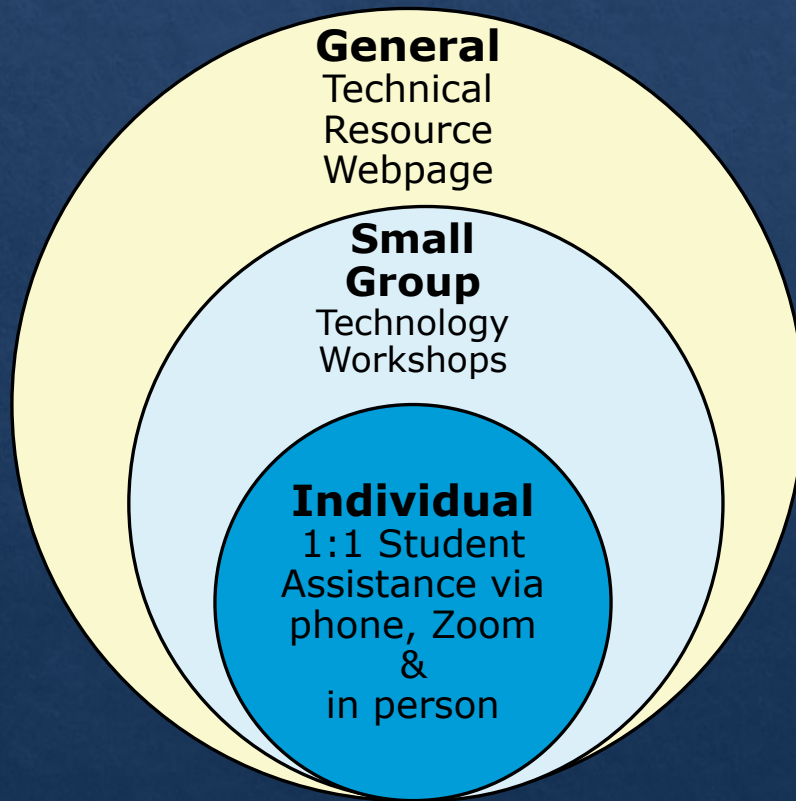
**GED
TUTORING
150 Hours**

**ESL
CONVERSATION CLUB
150 Hours**

**COLLEGE INFO &
APPLICATION SUPPORT
53 Sessions**

Technology Advocate Model

3 Tiers of Technology Support for Students



Targeted Technology Support
Workshops for New Incoming ESL
Students to Support Learning

Our 2023-2024 priorities are:

- Provide technical support to students
 - Remind
 - School email
 - Zoom
 - Online testing

MVLA Adult School Student Success Story



Yesenia, ESL to GED Transition
Goal to become a Medical Assistant

CAEP Accountability

Instructional Hours

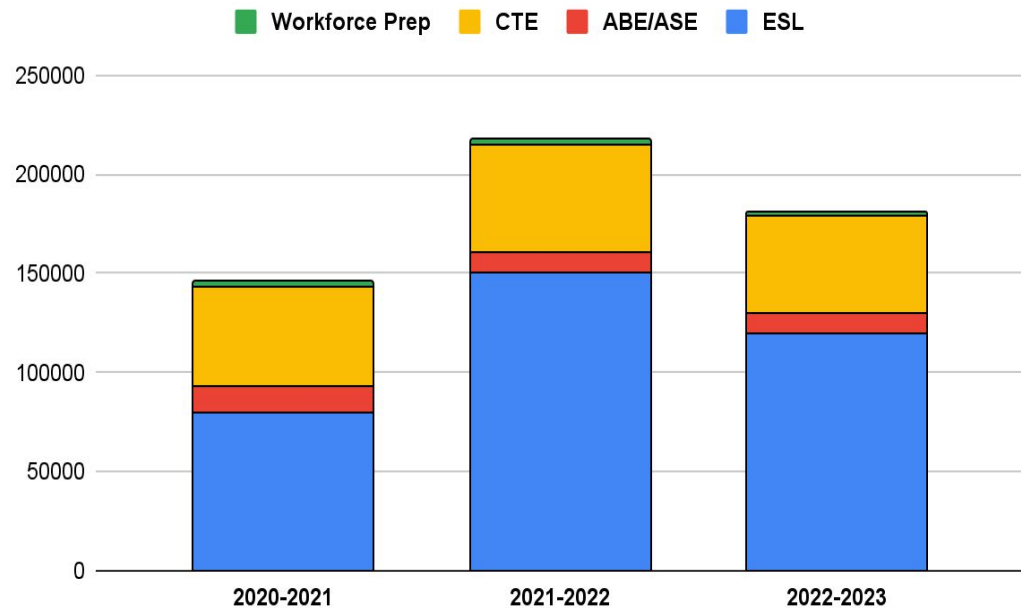
The state holds each CAEP agency accountable by reporting the total number of instructional hours on an annual basis.

Within the NSCCC, MVLA Adult School generates 30% of the instructional hours within our consortium of 3 adult schools and 2 community colleges. MVLA Adult School generates over 50,000 more instructional hours than our closest adult school partner.

NSCCC Instructional Hours 2022-2023

Member Agency	Total Program Hours
De Anza College	127575
Foothill College	83596
FUHSD AS	129719
MVLA AS	180445
Palo Alto AS	64081
Totals	585416

MVLA Adult School Instructional Hours





Fiscal Solvency 2022-2023



- Consortium Dedicated Funding **\$9,671,862** (increase of \$595,420 from previous year)
- Total Member Allocation: MVLA Adult School (CAEP) **\$4,067,018** (42% of consortium)
- Fund Balance from 2022-2023: **\$106,015**

Additional AE Income:

- **\$477,820** Grants (WIOA, CalWORKs)
- **\$84,523** CTE and other Fees

AB 1491 - Adult Ed Consortia: Carryover of Allocated Funds (effective January 1, 2023)

Authorizes a consortium to reduce a member's allocation based on the member having excessive carryover for at least 2 consecutive fiscal years beginning with the 2022-2023 fiscal year.

EXCITING NEW DEVELOPMENTS

**MVLA Adult School was 1 of 8 applicants statewide who was awarded
1.9M EDD ELL Healthcare Pathways grant**



ADDITIONAL GRANTS AWARDED

\$163,468 NSCCC ELL Healthcare Pathways Grant	\$ 33,249 WIOA Federal IET Grant
Total of additional 2.2M over the next 24-36 months	

Grant funds will be used to launch MVLA Adult School's Accelerated IET Healthcare Pathways to Employment and Economic Mobility Plan

Summary & Next Steps

1

Embark on our next 6-year cycle using Excellence, Equity and Engagement as our guiding principles

2

Continue to reflect on our mission/purpose and expand our vision for the future. Continue to align school standards to state and national standards

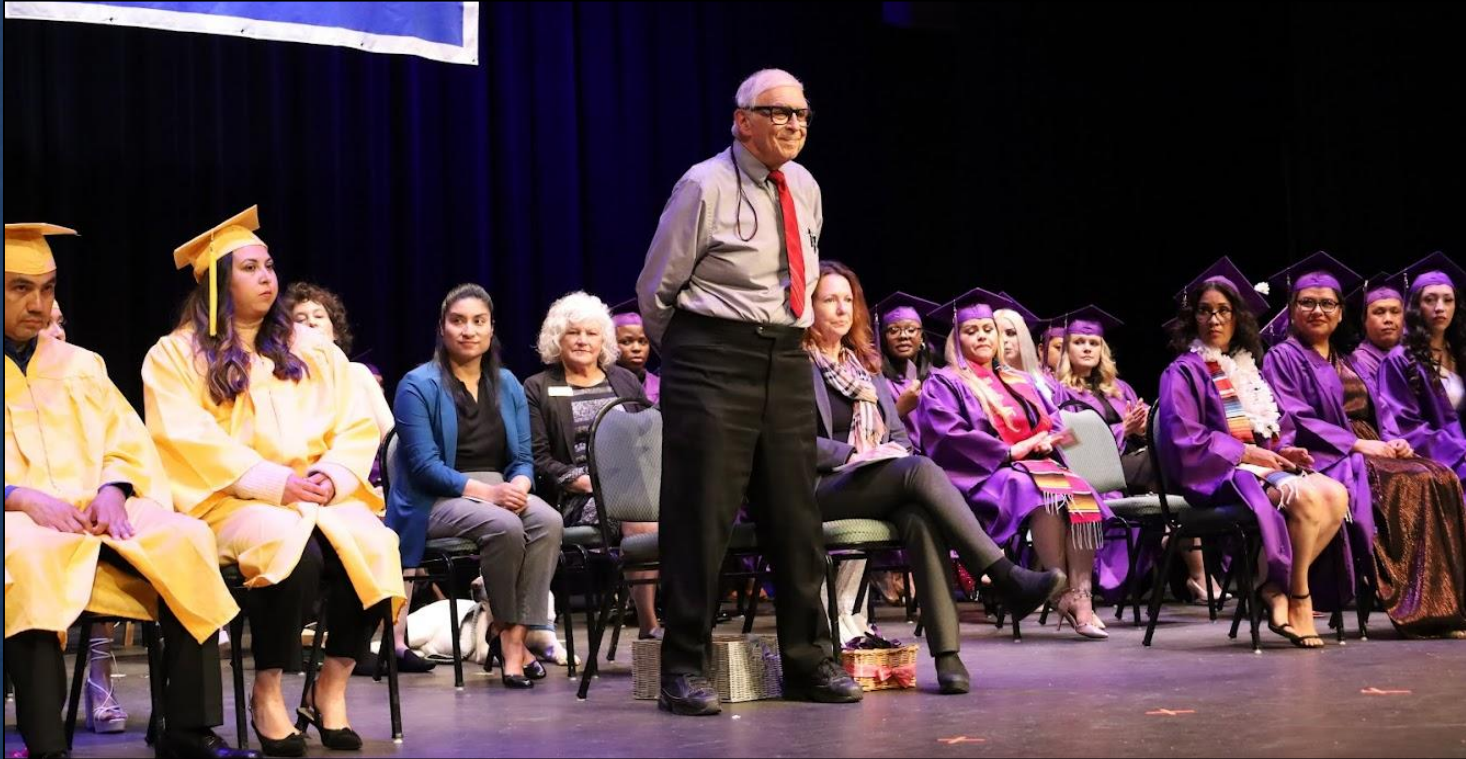
3

Actively use data to assess student learning, monitor progress, inform instruction, and implement new strategies

4

Expand student support to address learning needs

Acknowledgements



- To our Superintendent, District Leadership and our Board of Trustees for making student achievement and equity the top priorities in our district.
- To our adult school leadership team, teachers, and support staff for contributing to a school culture that values academic excellence, collaboration, equity, and service.
- To our students who are at the heart of why we do what we do.

THANK YOU
for your attention



Questions?